



Waterhouses CE Primary Academy

Before and After School Club

Parent/Carer's Contract

Child's Name _____

Parent or Carer's name _____

Breakfast and After School Club Leader: Mrs Derbyshire. Telephone: 01538 308356 Option 3

1. I consent for my child to attend the Breakfast/After School Club. I understand that the club has policies and procedures (which are available for reference at the club), and that there are expectations and obligations in the Breakfast and After School Policy relating to the club, to myself and to my child, and I agree to abide by them.
2. I understand that the Breakfast/After School Club is a play setting and that whilst there the club(s) are/is legally responsible for him/her.
3. My child will be provided with breakfast/ snack and drink whilst at the club unless otherwise requested.
4. If my child is booked into the club(s), I understand that my child is legally in the care of the club, even if another school club is attended until 4:30pm. He/she will remain in the care of the club until collected and signed out by an authorised person.
5. I will book my child into the club **in advance** and provide payment **in advance** unless highly exceptional circumstances occur.
6. I understand that I must make bookings for the club(s) either directly with Mrs Derbyshire via Class Dojo or phone call to the appropriate number. I understand that the school office is not responsible for bookings or payments.
7. Where, due to highly exceptional circumstances, a late booking is made for the After School Club, payment must be made on collection or at the very latest within one school day.
8. I understand that if I do not adhere to the school's booking and payment policy as laid down in the Breakfast and After School policy, I will forfeit my child's place at the club.

9. It is my responsibility to keep the Club Leaders informed of any alterations to information regarding my child (eg contact details, medical conditions etc)
10. I give permission for my child to use the cooking facilities, school hall, playground, field and ICT equipment. I give permission for my child's photograph to be taken for display purposes within the school only.
11. If attending the After School Club, I give permission for my child, on occasions, to go on supervised visits to the local play area. Please inform the Club leader if you do not wish for your child to be included in this.
12. If I arrive between 6:00pm and 6:15pm to pick up my child from After School Club, I will pay an extra charge of £5.00. If I arrive after 6:15pm, I will pay an extra charge of £20.
13. If I do not collect my child by 6:30pm, and the club has been unable to reach me or any of my emergency contacts, I understand that the After School Club will follow the school's Late Collection policy and Social Services will be contacted.
14. Whilst the Breakfast and After School Club tries to ensure the safety and security of items, I understand that they cannot be held responsible for loss or damage to my child's property.
15. If there are any accidents or incidents involving my child whilst at the club, I will be informed as soon as possible.
16. If my child has an accident at the club, he/she will be treated by a qualified first aider and I will be informed as soon as possible. If my child needs urgent medical treatment and I am unavailable, a member of staff or the After School Club Leader will sign any consent forms necessary for treatment on my behalf.
17. Information held by the clubs regarding my child will be treated as confidential. However, in certain circumstances, for example if there are child protection concerns, I understand that the club has a legal duty to pass certain information on to other agencies, including Police, Social and Health Care professionals.

I have read and understood the above terms and conditions and also the Before and After School policy and I agree to abide by them.

Signature: _____

Date _____