

SAFEGUARDING ACTION PLAN (2016 -17)

KEY ISSUES FOR ACTION:

- To ensure pupils at Waterhouses School continue to feel safe and secure.
- To ensure all stakeholders are confident safeguarding procedures continue to be rigorous and robust.

Specific Target	Actions/Tasks	Success Criteria	Persons Responsible	Monitoring Arrangements	Training & Development Needs & Resources	Timescale	Review Date (s)
Raise profile of Safeguarding across whole school community	Safeguarding to be part of staff appraisal- regular training updates through year.	Safeguarding areas for development for staff clearly identified and addressed.	AL	Safeguarding report to governors	Training in EHA - completed 5-9-16 Online-safety training completed	Sept 16	Summer 2017
	Ensure staff know how to access safeguarding areas on SLN eg ESAS and the SSCB website.	Staff confidence raised	AL	Staff questioning	On board in staffroom and office- staff fully aware	Feb 2016	Summer 2017
	Have First Response contact information on outside noticeboard and on newsletter.	Parents/carers fully informed	JP/MB	Noticeboard and newsletter	not done yet	ongoing	Jan 2017
	Have a clear safeguarding area/page on website for key policies and useful information and direct parents to it via newsletter.	Parents/carers fully informed	AL/ML	Website is updated	in place	By Summer 2016	Summer 2017
	All visitors to school to be given an A5 leaflet (can be on back of a visitors' badge) with key safeguarding and H&S information.	Whole school community including visitors are fully informed.	JP/AL	Document in place and being used.	not done yet	By Summer 2017	Summer 2018
	Pupils to have a greater involvement in understanding safeguarding eg School Council develop their own anti-bullying charter. Ensure safeguarding is integral to PHSE teaching eg healthy relationships,	Pupils have secure knowledge of 'staying safe'	JH (PHSE & School Council Coordinator)	Any teaching linked to safeguarding is documented.	JH- Coordinator day-PHSE well established-policy and planning. NSPCC no pants workshops and	ongoing	Summer 2017

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	anti-bullying				assemblies - Nov 2016		
Training	<p>Aim for the DSL and DDSL to go beyond the minimum of 2 yearly L2/3 training. Select a L2 or L3 training course annually that is most appropriate to our school then disseminate to staff/governors.</p> <p>Staff be trained in at least two specific areas annually eg Neglect and the Toxic Trio, CSE, FGM, substance abuse, domestic violence etc</p> <p>Ensure staff know how to access SSCB website.</p>	Staff to have greater understanding and awareness of different forms of abuse and how they may recognised.	AL and JH	Keep records of training received.	<p>Staff training in CSE, missing children, EHA and online-safety May 2016- Nov 2016</p> <p>AL needs to access other L2/L3 courses eg FGM</p>	ongoing	Summer 2017
	All staff to understand and be aware of Early Help Assessment (EHA) procedures. AL to train first and then provide an SDM for staff/governors	Staff know EHA procedures	All staff	Keep notes of SDM	completed- 5-9-16 - understanding of procedures embedded		
Online safety (see also separate e-safety action plan re curriculum e-safety)	Ensure PCE summary reports are monitored effectively. ML to add to HT report on a termly basis. It needs to be a standing item on SSBE Committee agenda.	There is evidence our PCE software is effective in keeping pupils safe online.	Chair of SSBE Committee and ML (monitors PCE reports)	It is documented in the minutes of every SSBE Committee minutes that the Chair is satisfied there are no online issues.	not done yet	ongoing	Feb 2017
	Ensure 360 online safety self-review tool is updated on at least an annual basis	There is strong evidence via the 360 degree safe review that online safety is	KC and ML	SSBE Committee to receive an annual report on progress of 360 review	updated Nov 2016		Nov 2017

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		robust.					
	Communicate on-line safety to parents/carers more eg via posters, newsletter, flyers	Parental feedback- that they have a good understanding of online safety	KC	Parent Voice	Parents online safety workshop by Barabarina Education Services - Nov 2016		

ORANGE - ongoing

RED - areas for development in 2015/16

GREEN- achieved and embedded